

CAMP Event Packet

January, 2011

CAMP empowers creative expression, celebrates interconnection, and promotes healthy living in the Cherokee neighborhood through community projects, classes and artist residency.

CAMP aims to make its space available to grassroots and community-focused groups for a minimal cost. Please review the code of conduct and required cleanup tasks listed below.

Required Cleanup:

- Sweep floors in all spaces used by group.
- Pick up any trash.
- Return chairs and tables to their proper places.
- Use wet rags to wipe down surfaces such as counter tops, tables, and chairs.
- Remove any garbage generated. Trash should be placed in dumpster behind building; recyclables can be placed in appropriate containers. Significant amounts should be taken to the recycling at the Fire Station at Pestalozzi and Jefferson.
- Clean bathroom including mopping of floor and wiping down of surfaces as needed.
- Clean up any garbage left in front of building if generated by your event.
- Please be aware that loud conversations and large numbers of people outside the building can be a disturbance to our neighborhood.

Code of Conduct:

- No Events on Weds after 8:00
- Absolutely no alcohol or substances without written approval of CAMP Collective
- No running
- No foul, insulting or demeaning language
- No sleeping in any place other than the residential apartments or garage
- Public space is not to be used as storage space without written approval of CAMP Collective



I have read and agree to the above terms of using CAMP space. I will follow the **required cleanup tasks** and **code of conduct** during my event. If I do not follow the above guidelines, I understand that I **risk losing my entire deposit**.

Print Name

Signature

Today's Date



{ Basic Event Info }

Name of Event _____

Name of Responsible Person _____ Are you 18 or older? _____

Name of Proposed Program/Class: _____

Today's Date: ___/___/___ Your Phone Number (___) _____ - _____ Your Email _____

What ages will the event target? *(check all that apply)*

- Children (5yrs-12yrs) Children (12yrs-17yrs) Young adults (18-30) Adults (31-50)
 Older Adults (51+)

Does this event target a specific population? (incarcerated, low income etc)

- no yes (please describe below):

Ideal average number of event participants? *(Check one)*

- 1-6 7-12 13-18 19+

How often will this event occur?

- one time only weekly monthly yearly

Please describe _____

What is the total event fee for participants? \$ _____



{ If you are under the age of 18 }

CAMP gives special priority to events led by youth. If you are under the age of 18 please note the following requirements:

- You must have a CAMP sponsor for your program
- You and a guardian must fill out a liability waiver

If you are under the age of 18, please complete and submit this form. Once submitted, the CAMP coordinator will contact you and work with you on the details!

{ Directions for Submission }

Double check that all fields of the event packet have been completed and hand deliver or mail packet to:

CAMP Event Application
322A Cherokee Street
St. Louis, MO 63118

Upon receipt of your application, the CAMP coordinator will contact you for a brief interview. Feel free to attach any additional information about your event (pamphlets, fliers, photographs etc) with your application. We look forward to hosting your event,
Thank You!